

4 JUN 1981

REFERENCE

MEMORANDUM FOR: Deputy Director for Administration

STAF FROM:

[REDACTED]
Director of Security

SUBJECT:

Protective Coverage [REDACTED]

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STAT 1. Action Requested: This memorandum requests you to obtain an additional allocation of three positions for the Office of Security to partially staff security protection requirements

STAT 2. Background: It is now estimated that Agency components will begin to occupy [REDACTED] in mid-July 1981. Among other support requirements, the Office of Security must ensure STAT that [REDACTED] is afforded protective coverage upon occupancy, either in the form of Federal Protective Officers (FPO's) or an acceptable alternative.

Over the past year, the Federal Protective Service (FPS) has suggested that it is under personnel resource constraints, which have already contributed to reductions in the numbers of officers available for the protection of Agency buildings in the metropolitan area. Recent discussions with FPS officials have suggested a future need to make further reductions in the FPO coverage of our buildings or to develop at least a partial replacement alternative to such coverage.

STAT In late 1980, the Office of Security established on a pilot basis a "security monitor" position at the inside entrance to the south cafeteria; this position replaced an FPO on post.

STAT 3. Staff Position: The protective coverage requirement for [REDACTED] can be satisfied by the use of FPO's or by a combination of FPO and "security monitor" assignment. A combination alternative, when applied not only [REDACTED] STAT but also to [REDACTED] can save considerable expense. However, in order to implement a combination alternative at both buildings, a total of five new positions are needed on the Office of Security's table of organization.

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Because of a recent entrance modification [redacted] one of the two 24-hour FPO posts currently being manned can be reduced by 8 hours. Therefore, this eight-hour savings can be applied to either of the two options described below. Specifically, the two options available to satisfy the requirement are:

Option a: Man both Buildings with Federal Protective Officers. This will require one new FPO 24-hour, 7-days-a-week post [redacted] supplemented by a second FPO post, 0700-2300 hours, weekdays except holidays. There is, however, a cost reduction [redacted] because of reduced coverage due to building modification.

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Annual Cost:	\$224,210
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[redacted] - Standard Rate	
One 24-hour post	- 8760 hrs @ \$15.51 hr = \$135,868
One 16-hour post, weekdays	- 4032 hrs @ \$15.51 hr = 62,536
	Annual Cost = \$198,404
Less two 24-hour posts already budgeted	- 271,736
	Savings \$ 73,332

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[redacted] - Overtime Rate	
One 24-hour post	- 8760 hrs @ \$23.26 hr = \$203,758
One 16-hour post, weekdays	- 4032 hrs @ \$23.26 hr = 93,784
	Annual Cost = \$297,542
Less [redacted] saving	= 297,542
	- 73,332
	Cost Option A = \$224,210

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Option b: Man each Building with one 24-hour Federal Protective Officer post supplemented by "security monitors," 16 hours per day, 0700-2300 hours, weekdays except holidays. This will require five positions. Assuming the monitors are at the GS-05 level, the compensation for five monitors is approximately \$88,815 per year. Also required, however, are five new positions.

Annual cost: \$88,815
 The cost of the 24-hour Federal Protective Officer post at each of the Buildings is already budgeted. Therefore, the total additional cost for the two Buildings is for the "security monitor." \$88,815

The Office of Security strongly recommends pursuit of Option "b":

- o Approximate annual cost savings - \$135,000.
- o Combination of FPO and "security monitor" coverage, in our view, significantly enhances the protective profile of both Buildings by affording the Office and the Agency the advantage of more direct control over its protective manpower, while at the same time retaining the police authority with which the FPO's are endowed.

° Extension of our initial pilot "security monitor" post at the south cafeteria [redacted] buildings represents a forward step in the development of an alternative to FPS coverage of our installations, in the event that the FPS is forced to make additional reductions in the coverage it can afford to our installations.

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The Physical Security Division has identified two existing GS-05 positions within its table of organization to accommodate partially the anticipated need of five slots for the security monitor program [redacted]. Three additional positions are needed through allocation or reallocation from elsewhere in the Agency.

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4. Recommendation: It is recommended that you approve the implementation of option "b" as outlined in paragraph 3 above, and that you take the appropriate action to obtain an allocation of three additional positions for the Office of Security for this purpose.

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